

JOB DESCRIPTION

LICENSED SOCIAL WORKER BRONX COMMUNITY HS

New York City Mission Society helps children, youth, and families in New York City's poorest neighborhoods transcend the ills of poverty and create a cycle of success for generations to come. We have a dynamic portfolio of education, workforce development, prevention, and youth development and community-building programs.

Program Description: The Learning To Work Program (LTW) administered at Bronx Community High School is a collaboration with the NYC Department of Education and New York City Mission Society. The program assists students, who are over-aged and under-credentialed, in acquiring the skills, knowledge, attitudes and behavioral changes that will maximize their potential. The program's aim is to enable students to graduate high school, transition into post-secondary education, or into meaningful permanent employment.

Title: Licensed Masters-level Social Worker

FLSA Status: Regular Full-Time Exempt

Reports to: Program Manager

Basic Function: To assess the social, emotional and life needs of children and families and to connect them to needed services.

Responsibilities:

- Provide case management services to students and families enrolled in the Learning to Work Program
- Provide crisis intervention services inclusive of on-site crisis counseling
- Develop and maintain a community resource directory to be accessed and used by students and parents
- Facilitate weekly advisory sessions with students
- Responsible for family outreach to ensure communication with student's support systems
- Develop and maintain a city-wide referral network
- Ensure that students receive appropriate services either on-site or through referral to outside resources
- Design, develop, and implement parent and student workshops
- Document contact with clients electronically
- Provide individual & group counseling to students
- Participate in interdepartmental meetings, case conferences and mediations
- Conduct home visits on an as needed basis
- Participate in individual and group clinical supervision for social work staff at Mission Society's four additional Learning to Work programs
- Provide guidance regarding social work ethics, and policies and procedures for all Mission Society social work staff and services

Qualifications:

Must have LMSW certification. Must have at least 2 years' experience providing clinical services to adolescents and families. Familiarity with the Department of Education system a plus. Superior interpersonal skills. Thorough knowledge of adolescent development and family dynamics. Bilingual/ Spanish a plus.

Salary & Benefits: Salary range mid \$40s based on qualification, experience, and fit. Comprehensive benefits include Medical, Dental, and Life & Long Term Disability Insurance, 403(b) Retirement Plan with Employer Match, TransitChek, Employee Wellness Program, Municipal Credit Union Membership, and Voluntary Supplemental Insurance options.

General Requirements: All staff are expected to be committed to the mission, vision, and values of Mission Society.

Apply: Interested and qualified individuals should forward their resumes with cover letter to **HR@nycmissionsociety.org**. Include in subject line **Re: LTW Bronx Community High School Social Worker** or fax to 212.979.5764. Only applicants selected for interviews will be contacted.

Visit our website at www.nycmissionsociety.org.

Note: We are unable to accept phone calls. Applicants must meet qualifications stated above. Only applicants selected for further consideration will be contacted.

New York City Mission Society is an Equal Opportunity Employer and complies with the requirements of the Americans with Disabilities Act. We encourage all qualified individuals to apply.